

Scheduled for: Saturday 23rd of March 2013

What needs doing?

Before pack the space day

- If possible, all personal belongings / boxes should be removed from the space. This decreases the amount of stuff we need to move, and decreases the possibility of something getting lost along the way.

<s>The acrylic boxes in the entryway need breaking down into sheets suitable for the laser cutter. Bob has some circular saw dremel bits which should work nicely for this.</s> *Done 19th March - Bob*

<s>Collect cardboard boxes for packing.</s> *Done 17th March - Kimball & Steph have lent us about 40 moving boxes*

- Remove boxes of e-waste and bags of rubbish from the space.

On the day

- pack as much rarely used equipment as possible into boxes, label and prepare for moving.
- disconnect units of great wall of storage
- Remove internal RFID reader and fill hole
- Remove geocache sticker

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